

**MINUTES - HEIDELBERG TOWNSHIP SUPERVISORS BUSINESS MEETING**  
**February 23, 2022**

**PRESENT:** David P. Randler, Thomas Schoener, Terrence Wolfe, Lori Brown, Nicole Werner, Andrew George, Esq., Chief Leon Grim, Geneva Berger, Carol Walley, Jennifer Van Dyke (TEI, Inc.), Brynn Schaffer (CARTA Engineering), Bryan Martin, Chuck Frantz (C2C Design)

The meeting was called to order by Chairman Randler at 7:30pm

**AUDIENCE PARTICIPATION:**

**Geneva Berger:** No Comment

**Carol Walley:** Concerned about a puddle that is forming in the front of her property at 304 Jackie Avenue. Ms. Walley said the puddle is larger now since the paving has been complete. Carol has lived at the property 35 years and the puddle has always been there, however never this large. Chairman Randler said there is no drainage in the development and the township will come down and look at it. There are potential issues that need to be rectified. Fry Manor is flat, looked at putting storm drains in and not able to do so.

**Bryan Martin:** No Comment

**MINUTES:** January 26, 2022 minutes were circulated. **MOTION** made by Sup Brown, **SECOND** by Sup Schoener, passed unanimously.

**TREASURERS REPORT:** A **MOTION** was made by Sup Schoener to approve the treasurer's report for the month of January, **SECOND** by Sup Brown, passed unanimously.

**PAYMENT OF BILLS:** A **MOTION** was made by Sup Brown, **SECOND** by Sup Wolfe, passed unanimously.

**COMMITTEE REPORTS:**

**Police & Fire** - Report provided by Chief Grim. Mitch Cole now full-time, added additional full-time officers. There is now a Supervisor and 2 shift officers on each shift.

**Sewer** - Generators are up and running. Alarm went off a few times due to electrical outage.

**Planning Commission** – Planning Commission met on February 2, 2022. Reading Bakery Systems addition and Kissinger Subdivision were proposed.

**Roads, Bldg. & Equip** – Public works department would like to purchase impact gun/Dewalt tool kit. Garry and Larry say it would be useful and often borrow from Borough of Robesonia.

**MOTION** to authorize purchase of Dewalt 20V max cordless Li-Ion 7 tool combo kit with tough system and Dewalt 20V Brushless 700/1200 lb ½" Impact Wrench made by Sup Schoener,  
**SECOND** by Sup Wolfe, passed unanimously.

Larry Knoll asked we discuss line painting and crack sealing for the year 2022. Chairman Randler stated in past years we have gone over budget. Crack selling should be completed. Chairman Randler recommended we move forward.

**Personnel - No Report**

**Recreation Board/ Pool - No Report**

**Zoning Hearing Board - No Report**

**Building Inspector's Report - Report Provided by TEI.**

**Engineer's Report - Report Provided by TEI**

**Zoning & SEO Report - Report Provided by TEI**

**Solicitor's Report - Report provided by Andrew George, Esq.**

**CORRESPONDENCE:** Western Berks Ambulance Monthly Report, Select Environmental Solutions Monthly Operations & Maintenance Report, GFL Monthly Recycling Report, Letter of contribution from Robesonia Community Library

Regarding the library, Sup Brown received an email from Robesonia Library (Laura Yazemboski) stating they did not receive money for calendar year 2021. Sup Wolfe asked why it wasn't paid. Secretary Werner stated she pays bills based off invoices and did not realize payment needed to be made. Chairman Randler stated that in the past, the township paid the library quarterly, after Carol left payments were made yearly. It was a simple oversight. The money is budgeted and a check can be cut immediately along with a letter stating it was an oversight. Chairman Randler stated the library was invited to a community event at the Conrad Weiser pool to ask for donations. The library declined the offer and Womelsdorf Library came in their place and raised several hundred with a rain out event. Chairman Randler stated there are numerous libraries in the community. Sup Brown mentioned many residents utilize the services and it is in walking distance to many residents, along with students using computer services. The Board of Supervisors agreed to cut checks for both calendar years 2021 and 2022.

**UNFINISHED BUSINESS:**

- Heidelberg Road Bridge. Sup Schoener, Sup Brown, Chairman Randler and Solicitor George met with Lower Heidelberg BOS on Monday evening. Felt it went well. Suggested a 50/50 split with a major repair. A memorandum is to be made with an understanding between attorneys. Solicitor George suggested nothing complex, 50/50 on input / design / engineering / construction / payment. Chairman Randler contacted C2C Design to investigate ownership of the bridge. Heidelberg Township was established in 1734, the township split an area to Lower Heidelberg Township and it is noted the center of the stream is the township line. Chairman Randler stated in the meeting he wants to bid the entire process. Chairman Randler asked Jennifer Van Dyke other than Rettew, who else is available for bridge

design. Jennifer Van Dyke said she will follow-up with a recommendation. C2C may also have a recommendation.

- Technicon Enterprises, Inc. revised draft fee schedule. One note that was pointed out were the fees for new and existing driveways. Jennifer Van Dyke stated for a new driveway the engineer looks at it for compliance, ei. Slope, paving amount, pipe or swale, inspection of stone base (escrow numbers would typically cover review). However, if road crew is fine doing inspections, then reduce permit fee for review only. Solicitor George said the fee schedule is comparable to other municipalities. Jennifer Van Dyke noted revisions will be made for the March BOS meeting to be approved.
- Tattoo Parlor – Sup Wolfe will follow up/discuss with Mr. Zimmerman (property owner)
- Police Pension Plan, no update.

#### **NEW BUSINESS:**

- Reading Bakery Systems, Chuck Frantz, C2C Design, proposed/discussed the new addition at Reading Bakery Systems.

**MOTION** made to grant waiver requests from SALDO for the following, Section 304 to allow a combined preliminary/final plan approval, Section 402.G to not require a traffic study based upon intensity of use, provided a note (to the satisfaction of the Township Solicitor) be added to the plans regarding the potential need for a traffic study / potential for required access improvements whenever there is a change in use or ownership of the property, Section 516.B.2 to allow 8” diameter storm water pipes in the loading dock area, Section 504.B to not require curbs for the new parking area, Section 515.E to allow the need for any additional fire hydrants to be at the discretion of the local fire department upon their review by Sup Schoener, **SECOND** by Sup Wolfe, passed unanimously.

**MOTION** made to grant a waiver from Section 302.A of the Stormwater Ordinance to allow the peak runoff rates for DP002 and DP003 to exceed the required rate reductions (25-10, 10-5, 5-2 and 2-1) but be less than the corresponding pre-development flows peak rate reductions by Sup Wolfe, **SECOND** by Sup Brown, passed unanimously.

**MOTION** made to grant conditional preliminary/final plan approval based on the applicant complying with the comments in the Township Engineer’s review letter dated January 26, 2022 by Sup Brown, **SECOND** by Sup Schoener, passed unanimously.

- Kissinger, Brynn Schaffer, CARTA Engineering, proposed/discussed proposed subdivision. TEI made favorable recommendations.

**MOTION** made to grant of waiver requests from SALDO for the following, Section 516.B.2 to allow 12” diameter storm water pipes for conveyance, Section 516.D.2 & 3 to design the basin per BMP Manual (DEP) standards for infiltration facilities in lieu of Ordinance detention basin standards by Sup Wolfe, **SECOND** by Sup Schoener, passed unanimously.

*Kissinger Subdivision Motions continued:*

**MOTION** made to grant a waiver from Stormwater Ordinance Section 306.B.1.a to allow 18-24" limiting zone separation in lieu of the 48" Ordinance requirement in line with DEP's acceptable practices by Sup Schoener, **SECOND** by Sup Brown, passed unanimously.

**MOTION** made to grant conditional final plan approval based on the applicant complying with the comments in the Township Engineer's review letter dated January 20, 2022 by Sup Brown, **SECOND** by Sup Wolfe, passed unanimously.

**EXECUTIVE SESSION:** to discuss personnel issues adjourned at 9:19pm

**MOTION TO ADJOURN:** by Sup Brown, **SECOND** by Sup. Schoener, **PASSED** unanimously at 9:20pm

**Next meeting will be held on March 30, 2022 at 7:30pm,  
Monthly Board of Supervisor's Meeting**

Respectfully Submitted,

Nicole Werner, Township Secretary