

**MINUTES OF THE REGULAR MEETING OF THE SUPERVISORS OF HEIDELBERG TOWNSHIP HELD  
FEBRUARY 27, 2020**

**PRESENT:** David Randler, Kevin Snyder, David Manbeck, Thomas Schoener, Terry Wolfe, Solicitor Haws, Chief Grimm, Eileen Zerbe, Lori Brown, Deb Schoener, Ruthie Wolfe, Bill Oswald, Conway Lynch and Cheryl Bowers.

The meeting was called to order by Chairman David Randler at 7:30 PM

**AUDIENCE Participation**

CHIEF GRIMM – South Heidelberg Township Chief Grimm said the report was emailed to the Township, which was circulated. He said the call numbers were down during the month of February.

WILLIAM OSWALD – Mr. Oswald is interested in the status of the ordinance regulating grass clippings on the roadways. Chairman Randler said they will review the sample ordinances.

**MINUTES:** The minutes of the January 30, 2020 were circulated. Supv. Snyder made a motion to ratify the motion made last month to appoint an auditor; the appointment of the auditor is Stanilla, Siegel and Maser, LLC of Lebanon. Motion seconded by Supv. Schoener and passed unanimously. With that change to the January minutes, Supv. Manbeck made a motion to approve the January minutes, seconded by Supv. Wolfe and passed unanimously.

**TREASURERS REPORT:** The January treasurers report was circulated. Supv. Wolfe made a motion to approve the January treasurers report, seconded by Supv. Snyder and passed unanimously.

**PAYMENT OF BILLS:** The bills were presented for payment. Supv. Manbeck made a motion to approve the bills as presented, seconded by Supv. Wolfe and passed unanimously.

Chairman Randler asked for a motion allowing ACH to be set up from Jonestown Bank for the payments of UGI, Wex Bank (credit card), UGI and Comcast. These bills will be deducted from the checking account. Supv. Wolfe made a motion to approve the request for ACH for the above mentioned firms, seconded by Supv. Snyder and passed unanimously.

**COMMITTEE REPORTS**

SEWER – Chairman Randler reported that the curb and road on Jackie Ave needs to be finished, however the water company is putting in fire hydrants and it will have to wait till after they are in place. The cost of the fire hydrants will be \$6,000 each and they will be installing two. There is a possibility the cost will be split with Robesonia.

Supv. Schoener said all of Fry Manor should be repaved. Chairman Randler said there should be two quotes – one for just Jackie Ave and one for all of Fry Manor.

Chairman Randler, Supv. Schoener and Fred Ebert met with the Robesonia Municipal Authority regarding the sewer agreement. Fred Ebert presented his findings. Robesonia will review his numbers. Chairman Randler said the sewer bills from Diversified went out today and they will be stricter on delinquent bills.

There was nothing new regarding Bethany

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**COMMITTEE REPORTS CONTINUED**

POLICE & FIRE – The South Heidelberg Township Police report was circulated. Supv. Snyder reported he met with South Heidelberg Township Police and they took all the files, uniforms, old forms, etc. There are some items left such as: gun vests, various guns, radios and other items. South Heidelberg Township offered \$5,800.00 for the above items. Supv. Wolfe said he thought the offer was too low and suggested the guns should be sold separately and/or put them out for consignment.

After a long discussion, Chief Grimm suggested that South Heidelberg might renegotiate the prices of some items and an agreement could be made prior to advertising. Chief Grimm stated that the uniforms will be burned and there are badges remaining. Supv. Wolfe said before destroying the badges it might be a good idea if Heidelberg Township has them for prosperity. Chief Grimm said they must be locked up from the public.

Chairman Randler said the vehicles should be advertised on municipi-bid. When asked if he would do it, Chairman Randler said he would suggest having Sean McKee of South Heidelberg help since he has done it before.

PLANNING COMMISSION – No meeting in February.

ROADS, BUILDING & EQUIP. – Road report was circulated. Due to the mild winter and the overabundance of salt, it was decided to purchase 100 tons for the 2020-2021 season.

Supv. Schoener said he was in the office and the phone could not be answered. Chairman Randler said he would talk to Joe.

The DEP grant requires quotes on a truck, chipper, loader and leaf vac.

PERSONNEL – The Secretary/Treasurer job description will go out shortly.

RECREATION BOARD/POOL – Supv. Snyder asked if the Township would help clean up the pool property for the upcoming season. This led to a discussion of just how much help the pool needs. The general consensus was that it depended on the project. It was noted that the Township does not receive any financial reports.

ZONING HEARING BOARD – No report.

BUILDING INSPECTOR REPORT – Technicon report was emailed.

ENGINEERS REPORT – Technicon report was emailed.

PLUMBING & SEO – Technicon report was emailed.

COMMUNICATION – No report.

BERKS COOPERATING PURCHASING COUNCIL – No report.

PENSION BOARD – No report.

**THE MINUTES OF THE REGULAR MEETING OF THE SUPERVISORS OF HEIDELBERG TOWNSHIP HELD  
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**UNFINISHED BUSINESS**

ZONING ISSUES – Quinn from Technicon emailed his report. The Blankenbiller property has been cleaned up; however the Conlon property has not. Quinn will drop the Blankenbiller citation and continue with the Conlon citation. The “Tiny House” on Martha St. is still being researched. A letter from the Township and Quinn were sent to Mr. Jackson stating inspections will start in the spring.

YARD WASTE GRANT – Supv. Wolfe made a motion to adopt **ORDINANCE #177 – AN ORDINANCE AMENDING AND RESTATING ORDINANCE #154 OF 2008, REGARDING THE COLLECTION AND DISPOSAL OF LEAF WASTE AS RECYCLABLE MATERIALS.** Motion was seconded by Supv. Schoener and passed unanimously. This ordinance is needed to move forward on the yard waste project.

GRASS CLIPPINGS ON ROADWAYS – The Supervisors, after reviewing the samples provided by Solicitor Haws, decided the Ordinance shall state “grass only” and first time offense will be a warning and after that a citation.

TCC (BERKS COUNTY TAX COLLECTION COMMITTEE – BERKS EIT) – No report.

JOINT ZONING ORDINANCE – No report.

PAVING ON BUNKER HILL RD. – After some discussion it was decided not to go with the Borough of Womelsdorf in their paving project on Bunker Hill Rd.

MED DROP-BOX – No report.

**CORRESPONDENCE**

See attached

**NEW BUSINESS**

CRIME ALERT SIGNS – Supervisors instructed secretary to contact South Heidelberg PD.

SCHOOL WARNING DEVICE (PennDOT) – Supv. Snyder made a motion to approve and sign the mylar print showing the school warnings signs PennDOT will be installing on Rt. 422 at the school, seconded by Supv. Schoener and passed unanimously.

SIGNATURE CARDS FOR JONESTOWN BANK - The signature cards that Jonestown Bank is holding hasn't been updated for a couple of years. To be taken off the signature cards are the following; Carol Keppley, Randy Yoh and Brian Thumm. New signature cards will be as follows; David Randler, Thomas Schoener, Terry Wolfe, David Manbeck, Kevin Snyder and Cheryl Bowers. Secretary to notify Jonestown Bank.

ZONING PERMIT APPLICATIONS – Due to the passing of Frank Schnee a new person will be needed to check the applications for fences, sheds, etc. After discussion it was decided to have Larry Knoll, along

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ZONING PERMIT APPLICATIONS CONTINUED -with Technicon perform this job. Supv. Snyder made a motion to donate \$100, in memory of Frank Schnee to Wounded Warriors, seconded by Supv. Schoener and passed unanimously.

At this time – 9:50 PM an Executive Session was called by Chairman Randler to discuss personnel. The meeting was reconvened at 10:10 PM – no decisions make.

Chairman Randler made a motion to adjourn the meeting at 10:11 PM, seconded by Supv. Manbeck and passed unanimously.

Respectfully submitted,

Cheryl L. Bowers, Secretary