

**MINUTES - HEIDELBERG TOWNSHIP SUPERVISORS BUSINESS MEETING**  
**May 25, 2022**

**PRESENT:** Lori Brown, Nicole Werner, Andrew George, Kevin Snyder, Thomas Schoener, Terry Wolfe, David Randler, Chief Leon Grim, Geneva Berger, Constance Keller, William Arndt, Michael Kraiser, Calyn Brewer, Janet Durkin

The meeting was called to order by Chairman Randler at 7:30pm

**AUDIENCE PARTICIPATION:**

**Janet Durkin & Calyn Brewer** - from Bethany Children's Home, Director of Campus Safety. Offering Mental Health First Aid Training for township personnel and members of our local emergency responder organizations. Would like to open up their training outside of their organization. Janet Durkin, Chief Operating Office stated Mental Health training is very adaptable, what would you do if you find yourself in a situation? Bethany Children's Home would like the opportunity to share the tools they have learned to help the community. Every team member at Bethany Children's Home will be trained by the end of the month. The training is certified through National Council for Mental and Wellbeing, 3 ways to learn . . . blended, in person, video conference, spanned through a couple of days if necessary. This can be a group setting or individual training. The training is not to diagnose but for safety.

**Constance Keller** - See discussion under New Business, 952 W. Penn Ave

**Geneva Berger** – Stated the grass at 301 Harry Avenue needs to be mowed, stopped in the office beginning of the week. Secretary Werner stated a letter was promptly mailed to the property owner.

**William Arndt** – See discussion under New Business, 952 W. Penn Ave

**Michael Kraiser** – See discussion under Sewer, Car/Dog Wash

**MINUTES:** April 27, 2022 minutes were circulated. **MOTION** made by Sup Snyder, **SECOND** by Sup Schoener. **PASSED** unanimously.

**TREASURERS REPORT:** A **MOTION** was made by Sup Snyder to approve the treasurer's report for the month of May, **SECOND** by Sup Wolfe. **PASSED** unanimously.

**PAYMENT OF BILLS:** A **MOTION** was made by Sup Wolfe, **SECOND** by Sup Snyder. **PASSED** unanimously.

**COMMITTEE REPORTS:**

**Police & Fire** - Report provided by Chief Leon Grim. Two seat belt check details were performed, high school and Conrad Weiser East Elementary, 22 violations at each school. Follow-up at both schools, a written warning will be given if second offense occurs during that time. The checks are simply to change behaviors. Officers were present at the following community events: May 26th at 630pm Patriotic Sons of America, Monday, May 30th at 10pm Wernersville Memorial Day parade and Graduation Friday, June 3rd.

**Sewer** – Car/Dog Wash sewer and water connection. Chairman Randler stated Mike Kraiser is doing a great job renovating. The dog wash has a water connection and is hooked up to sewer. However, the water is not metered. Mr. Kraiser needs to put a meter on the dog wash, in the future 2 meters will be read for billing. Michael Kraiser asked if there is confirmation that the Dog Wash was connected to the existing meter. Prior to being purchased, agent stated it was connected. Chairman Randler stated per Fred Ebert, it is not metered at this time. Mr. Kraiser to contact water authority for meter.

339 Fry Avenue (Berkey), sewer bill. Resident was going to sell the property, sale never went through. Did not pay bill due to never receiving bill. Current bill is \$1129 per Diversified Technologies. Chairman Randler would like advice on payment of bill. The board suggested if balance is paid, the township will deduct penalty fee. If financed, late fees need to be paid. Balance must be paid by end of calendar year 2022.

Only two outstanding sewer bills to date, Berkey and Mogel.

Neal McElwee - AH Moyer camera'd the line after a sewer backup into his basement and said there is a sag in the line. Chairman Randler would like to have the line camera'd again to verify. Mr. McElwee is claiming the line is flat and causing a clog. Chairman Randler to contact Ditchcreek.

#### **Planning Commission – No Report**

**Roads, Bldg. & Equip** – 326 Fry Ave (UGI): Resident would like to hook up UGI gas line to heat his pool. The road would be opened up 100'. The Road Cut Ordinance was adopted at last meeting. UGI line comes to edge of property at Hilda. UGI is willing to cut 3x5 hole in Hilda and place gas meter on edge of garage. UGI agrees to restore the road. Due to the Road Cut Ordinance, there is a \$600 review/application fee and restoration guidelines per Jeff Kirlin. Solicitor George and TEI were agreeable. Extending the gas line to Fry Avenue is not in agreement. If not approved, resident will put 3 propane tanks along property. In the future, all property owners get a notice prior to road work beginning.

**MOTION** to allow UGI to proceed to plan review regarding project located at 326 Fry Avenue made by Sup Schoener, **SECOND Wolfe. Passed unanimously.**

Chipper clutch burned up or needs adjustment. Larry & Garry will be taking chipper to Deacon Equipment for repairs.

Loader is ordered from Plasterer, may arrive in July. Generator is ordered, Gettler Electric has one in stock.

#### **Personnel - No Report**

**Recreation Board/ Pool** – Sup Snyder, thank you to the board for agreeing to let the guys chip trees and expand parking lot. Added 23 spots, Reading Bakery Systems was in agreement with work. Pool will be opening this weekend. Over 700 members. New check in program (scan system). Reading Eagle called yesterday asking how the Conrad Weiser Community Pool is staffed and how the membership is up.

Lastly, the food pantry will be hosting pick up at the Robesonia playground, same time as the playground program. On those days, Robesonia playground will be hosted at the pool.

Robesonia Playground is up to 50 children, 7-8 are township residents. Call from playground manager, asked for donation from township. Chairman Randler stated \$500 has been set aside for donation. Looking to use donation for snacks/drinks.

**MOTION** made to donate \$500 to the Robesonia Playground Program by Sup Wolfe,  
**SECOND** by Sup Brown, **Passed unanimously**

**Zoning Hearing Board** - No Report

**Building Inspector's Report** - Report Provided by TEI.

**Engineer's Report** - Report Provided by TEI

**Zoning & SEO Report** - Report Provided by TEI

**Communications Report** – Chairman Randler suggested looking into new IT contact, contact Robesonia Borough and Trinity Lutheran Church for recommendations. Looking to install cameras at Organic Yard Waste Site, will need to be added to IT system.

**Solicitor's Report** - Report provided by Andrew George, Esq.

**CORRESPONDENCE:** Western Berks Ambulance April Report, Select Environmental Solutions Monthly Operations & Maintenance Report, GFL Monthly Recycling Report, Email from Robesonia Man. Authority

**UNFINISHED BUSINESS:**

- Tattoo Parlor: Renter contacted Quinn, agreed to complete zoning hearing paperwork.
- Heidelberg Rd Bridge: Solicitor George contacted Lower Heidelberg Township regarding taking lead on project at end of March. To date, no response.
- UCC Appeals Board: no report
- Organic Yard Waste Site: need signs for property. Applications and agreement mailed out in newsletter. Recycling Grant to be closed out by May 31st.
- Secretary Werner to contact Nelson Martin for quote to paint exterior of township facility

## **NEW BUSINESS:**

- 952 W. Penn Ave: grading/impervious space. Secretary Werner contacted PennDOT, Brett in permitting stated the office is too busy and understaffed to pursue.

Constance Keller asked if complaints are kept confidential. Stated it should be common courtesy to keep a complaint anonymous. Per Solicitor George, if a violation or criminal action is taken the complaineer does not need to be named. Typically, names are kept confidential and typically these policies are not written. Sup Wolfe would like to know who can file a complaint. Sup Snyder stated on the PSAT's site it is stated that anyone can file a complaint, the township determines if it is valid. Sup Wolfe would like to see a written policy. Solicitor George will begin the process of creating a policy.

- Resolution #10-2022, authorizing the filing of a local share account grant  
**MOTION** was made to authorize the filing of a local share grant by Sup Brown,  
**SECOND** by Sup Snyder. **Passed unanimously.**
- Janet Thumm sitting hours: August 23 & 30 from 5-8pm and August 25, 27, 29 & 31 from 10am-2pm school taxes  
**MOTION** was made to approve the following sitting hours for School Taxes: August 23 & 30 from 5-8pm and August 25, 27, 29 & 31 from 10am-2pm , by Sup Snyder,  
**SECOND** by Sup Schoener. **Passed unanimously.**
- Pennsy to finish paving project in the next few weeks. Jeff Kirlin and Chairman Randler to determine what needs to be completed. Money to be released after completion.
- GFL Environmental to shut off trash service to Polak and Conlon due to insufficient funds.
- Sup Wolfe spoke with Bethany Children's Home at Ozgoods at political event. Dr. Birli explained the pool was filled-in due to funds and expense. Secretary at Bethany Children's Home sent invitation to Sup Wolfe to sit down and talk about the perception of Bethany. Sup Wolfe met with the board. Sup Wolfe said Bethany does not have the same perception as it did when he was in school. Bethany's intake has diminished, only one of two places that is authorized to treat trafficking and high abuse cases, Bethany is focusing on that. Sup Wolfe suggested Bethany host an event to inform its neighbors. Sup Wolfe was contacted by Dr. Birli and was notified Bethany will be hosting an event for the neighbors. Confirmed fence and gates are to keep people from coming in to pick up children unannounced. Bethany needed a way to control the situation. Sup Wolfe is focusing on this for residents on Ryeland Rd, not for the township. Secretary Werner to supply Sup Wolfe with addresses on Ryeland Rd, Hill Rd, Hurst Rd, Whitetail, Buck Ln.
- Payton Event, Mission BBQ, Berks Packing, local restaurants, \$20 gets you in the door. Many Raffles and 50/50.

**EXECUTIVE SESSION:** to discuss personnel issues adjourned at 9:28pm

**MOTION TO ADJOURN:** by Sup Brown, **SECOND** by Sup. Snyder, **PASSED** unanimously at 9:36pm

**Next meeting will be held on June 29, 2022 at 7:30pm,  
Monthly Board of Supervisor's Meeting**

Respectfully Submitted,

Nicole Werner, Township Secretary