

**MINUTES - HEIDELBERG TOWNSHIP SUPERVISORS BUSINESS MEETING**  
**June 29, 2022**

**PRESENT:** Lori Brown, Nicole Werner, David Randler, Thomas Schoener, Andrew George, Terry Wolfe, Chief Leon Grim, Janet Durkin, Calyn Brewer, Eileen Zerbe

The meeting was called to order by Chairman Randler at 7:30pm

**AUDIENCE PARTICIPATION:**

**Janet Durkin & Calyn Brewer** - from Bethany Children's Home, No comment

**Eileen Zerbe** – No comment

**MINUTES:** May 25, 2022 minutes were circulated. **MOTION** made by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

**TREASURERS REPORT:** A **MOTION** was made by Sup Snyder to approve the treasurer's report for the month of May, **SECOND** by Sup Schoener. **PASSED** unanimously.

**PAYMENT OF BILLS:** A **MOTION** was made by Sup Snyder, **SECOND** by Sup Schoener. **PASSED** unanimously.

**COMMITTEE REPORTS:**

**Police & Fire** - Report provided by Chief Leon Grim. Chief Grim extended a thank you for help with the fundraiser, it was a big success. Raised a good sum of money for the family which was presented to officer Lanza on Tuesday evening.

Secretary Werner confirmed with Telco that preemption devices have been repaired. Chief Grim to review.

Aug 2nd is national night out, 6-9 at the Heidelberg Run West park.

Chief Grim shared body cam footage from incident at Salute Restaurant. A drone was used to find and follow suspect. Good team work between fire and police departments, along with business owners at Salute.

**Sewer** – 209 Linden Street (McElwee) Jetted and video'd line. Ditchcreek felt the line was in working condition and the sewer backup was not caused due to road improvements. No repairs are needed from the township. Resident was present during Ditchcreek's visit.

Generator in Fry Manor, shrubbery to be planted around generator for curb appeal. Generator is running correctly. In addition, should cleanup/curb appeal pump stations at AWI and Car Wash.

**Planning Commission** – No Report

**Roads, Bldg. & Equip** – Fry Manor and final invoice from Pennsy in the amount of \$17795.37. Monies need to be released.

**MOTION** made to release \$17,795.37 to Pennsy Supply for final payment regarding the road work at Fry Manor and paving the municipal parking lot by Sup Brown, **SECOND** by Sup Schoener.  
**PASSED** unanimously.

Wooltown Rd, Swale and Road Improvements. Should attempt to add swale this year and get ready to pave in 2024. Begin the bidding process for the paving project, contact Jen Van Dyke

Chapel Ridge Estates, Grass is growing up through the road. Look into a possible road project for 2024.

Lower Heidelberg Township: paved Big Spring Road from Rt 422 to township line. Jeff Kirlin was contacted to see who owns that portion of the road.

Big loader to arrive in August (broom and standard bucket), grapple bucket will arrive within the year.

**Personnel - No Report**

**Recreation Board/ Pool** – Community event on Friday July 1<sup>st</sup> for the CW Class of 2024, free entry free food. Donations will be excepted.

**Zoning Hearing Board - No Report**

**Building Inspector's Report - Report Provided by TEI.**

**Engineer's Report - Report Provided by TEI**

**Zoning & SEO Report - Report Provided by TEI**

**Communications Report – No Report**

**Solicitor's Report - Report provided by Andrew George, Esq.**

**CORRESPONDENCE:** Western Berks Ambulance May Report, Select Environmental Solutions Monthly Operations & Maintenance Report, GFL Monthly Recycling Report, Thank you card from Conrad Weiser Community Pool

**UNFINISHED BUSINESS:**

- Tattoo Parlor. Extension to pay zoning hearing meeting (\$750), deadline June 30th.
- Heidelberg Rd Bridge, last discussion was Heidelberg Township would take the lead. Change memorandum to state that. Sup Wolfe asked if our view point changed after seeing Penn Dots information stating Lower Heidelberg Township is the custodian of the bridge. Per Chairman Randler, Heidelberg Township would like to have input. The original document does not give Heidelberg Township authority for input. Per Andy, under second class township code the

township is responsible for half. Out of curiosity, Sup Wolfe would like to know what being named the custodian all entails. There has been no commitment to date. Chairman Randler stated Heidelberg Township wanted input and to reign in the process to keep costs to a minimum.

- Organic Yard Waste Site, Secretary Werner met with Quality Signs to mockup signs for facility. 32 applications for cards have been submitted. Contacted AKA Fence regarding faulty gate, security company visited site on Wednesday, June 29th. Believes the beam was hit/knocked when Pennsy was completing paving work at gate.
- Complaint forms/written policy, at the boards request, Andy looked at sample policies throughout the county.

**NEW BUSINESS:**

- Parking License agreement between township and RBS at the CW Community Pool. Can be terminated at any time (RBS terminates, extends to end of season).

**MOTION** was made to sign parking lot agreement between Reading Bakery Systems and the Conrad Weiser Community pool/Heidelberg Township by Sup Brown, **SECOND** by Sup Wolfe. **PASSED** unanimously.

- Memorandum of Understanding between Municipality and Berks County Conservations District (changes to original memorandum and language).

**MOTION** made to sign the Memorandum of Understanding between Heidelberg Township and Berks County Conservation District by Sup Schoener, **SECOND** by Sup Snyder. **PASSED** unanimously.

- Resolution #10-2022 Authorizing the Tax Collector to Retain Overpayments of Taxes of \$5 and less and to the township at each years end. Solicitor George to write up the resolution for July meeting.
- Vacation Rental Units, Chairman Randler asked if other municipalities adhere to regulations. Solicitor George stated there are regulations in zoning ordinances with other municipalities (subject to inspections, etc). No further action.

**EXECUTIVE SESSION:** to discuss personnel issues adjourned

**Next meeting will be held on July 27, 2022 at 7:30pm,  
Monthly Board of Supervisor's Meeting**

Respectfully Submitted,

Nicole Werner, Township Secretary