

**HEIDELBERG TOWNSHIP, Berks County**  
**BOARD of SUPERVISORS**  
**Meeting Minutes – February 19, 2025 at 7pm**

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**PRESENT:** Dave Randler, Dennis Miller, Kevin Snyder, Thoams Schoener, Lori Brown, Solicitor Andrew George, Chief Matt Hook, Geneva Berger, Eileen Zerbe, Kyle Zerbe (Womelsdorf Volunteer Fire Co), Kathy Yarnall, Bryan Martin

The meeting was called to order by Chairman Randler at 7:00pm

**AUDIENCE PARTICIPATION:**

**Geneva Berger** – Question the work being completed on Martha St, gas line installation. Stated a car has been parked along the street for several months in Fry Manor, has not moved and at one point had a tarp on it. Chief Hook to follow up.

**Eileen Zerbe** – No comment

**Kyle Zerbe** – Representing Womelsdorf Volunteer Fire Co. Stated Mike Palm will be contacting the Township office to discuss the Emergency Management Coordinator position.

**Kathy Yarnall** – No comment

**Bryan Martin** – Read a letter he had prepared for the Board regarding the financial release of escrow money and the waste/trash concern on his property.

**MINUTES: MOTION** made to pass January 15, 2025 Board of Supervisors meeting minutes by Sup Snyder, **SECOND** Sup Miller. **PASSED** unanimously.

**TREASURERS REPORT: MOTION** made to approve the February, 2025 treasurers report by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

**PAYMENT OF BILLS: MOTION** made by Sup Miller, **SECOND** Sup Schoener. **PASSED** unanimously. Sup Snyder abstained from vote regarding auditor pay.

**COMMITTEE REPORTS:**

**Police Report** - Report provided by Chief Matt Hook. 46 calls to service in Heidelberg Township, Bethany Children's Home 11 calls, 1 citation, 3 criminal arrests.

**Fire Report** – Dave & Cindy Wolfskill submitted a complaint to the Township. Robeson Fire Co. had an invoice sent to them regarding the barn fire on their property this past fall, approximately \$25,000. The Township does not have a resolution in place to allow the fire company to bill in Heidelberg Township. On the invoice, the resolution noted is for Robeson Borough and per Chairman Randler, the Resolution does not cover Heidelberg Township. Per Kyle Zerbe, Womelsdorf Volunteer Fire Company submits the data to the fire billing company and does not send invoices directly to the property owner. The detailed list is forwarded to the billing company and they determine what is noted on the invoice, not the fire company. The Board will gather further information prior to responding to the complaint.

*Committee Reports continued . . .*

**Sewer** – An estimate from Performance Pipelining, Inc. for \$30,375.00 to televise 4500 linear feet of lines was presented to the Board. The estimate includes mains and laterals to traps in yards, remove root balls and jet line. The project would begin in summer.

**MOTION** made to approve and except estimate from Performance Pipelining, Inc. for \$30,375.00 to televise sewer lines and laterals in Fry Manor after a second opinion is obtained through CoStars by Sup Schoener, **SECOND** by Sup Miller. **PASSED** unanimously.

**301 Harry Ave** – This particular property is owned by Black Key Holdings, LLC and has been billed a commercial rate since 2019. Bills have been paid with no question. The account/billing has been corrected by Diversified Technologies. The Township owes the property owner a refund of \$5,223.65 out of the sewer account.

**Slaymaker** – Invoices for the maintenance of generators in the amount of \$718.13, \$632.09 and \$356.80.

**MOTION** made to approve and pay for the invoices received from Slaymaker Electric Motor & Supply Co. for maintenance of 3 generators in the amounts of \$718.13, \$632.09 and \$356.80 by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

**Planning Commission** – Meeting scheduled was held on Wednesday, February 5, 2025 at 7pm. Topic of discussion Alden on Sixth. Development has 61 lots, priced around \$500,000. Planning Commission questioned intermunicipal agreements for road maintenance, trash, etc. Road will be dedicated as public road. During the meeting Terry Wolfe resigned from the Planning Commission Board.

**MOTION** made to accept Terry Wolfe’s resignation from the Planning Commission by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

**Roads, Building & Equipment** –

**Heidelberg Road Bridge:** Sup Snyder requested a copy of the LSA grant application.

**Traffic Light Contractor:** TELCO completed annual inspection in January. Secretary Werner to contact TELCO regarding number of inspections per year and if they have a contract with Penn DOT.

**GT&E Quote:** The Board was presented an estimate for general maintenance on the John Deere 540 in the amount of \$1,418.17. The John Deere has 100 hours and had a one year warranty and the Township purchased the extended warranty.

**MOTION** made to accept and approve the estimate from GT&E for maintenance on the John Deere 5540 by Sup Schoener, **SECOND** by Sup Snyder. **PASSED** unanimously.

**Personnel** – No report

**Recreation Board/Pool** – No report

*Committee Reports continued . . .*

**Zoning Hearing Board** – Meeting was held on Tuesday, February 4 at 7pm. Topic was Furnace Village III. The Board voted in favor.

**Joint Zoning Board** – No report

**Engineers Report** – Report provided by TEI.

**SEO Report** - Report Provided by TEI

**Zoning Report** - Report Provided by TEI

**Communications** – No report

**Solicitor’s Report** – Solicitor report provided by Andrew George.

**CORRESPONDENCE:**

- Western Berks Ambulance Report
- ARRO Water Services Monthly Report
- Robesonia Wernersville Municipal Authority Meeting Minutes
- IFS Group Monthly Pension Reports
- Berks County Solid Waste Authority Sponsorship Letter
- Jack Frost Parade letter, request for Township cooperation.

**MOTION** made to send a letter of cooperation to Trinity Lutheran Church for the 2025 Jack Frost Parade by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

**UNFINISHED BUSINESS:**

- N/A

**NEW BUSINESS:**

- **Resolution #7-2025, Amend Township Schedule of Fees**

**MOTION** made to adopt Resolution #7-2025, Amend Township Schedule of Fees by Sup Snyder, **SECOND** by Sup Miller. **PASSED** unanimously.

- **Robesonia Library**, request end of 2024 Year Financial Report

**MOTION TO ADJOURN:** by Sup Snyder, **SECOND** by Sup Miller, **PASSED** unanimously at 8:13pm.

**Next meeting will be held on March 19, 2025 at 7:00pm, Board of Supervisors Meeting.**

Respectfully Submitted,



Nicole Werner, Township Secretary